

**BLABY DISTRICT COUNCIL
Forward Plan
FOR THE PERIOD: September 2026 to April 2027**

What is the Plan?

It is a list of the Key Decisions to be taken by the Cabinet Executive during the period referred to above. The Council has a statutory duty to prepare this document, in accordance with the Local Government Act 2000 (as amended). The Plan is published 28 clear days before a meeting of Cabinet Executive is to be held. The Plan is available to view at the Council's main offices in Narborough, or on the Council's website, www.blaby.gov.uk.

What is a Key Decision?

Definition of a key decision as detailed in Part 2 Article 11 of the Council's Constitution:

- (i) Is, in value, worth more than £50,000 of the annual revenue budget for the service or function or of the capital allocation to the scheme concerned, or
- (ii) Has a significant impact because it either:
 - Affects individuals or organisations outside the District;
 - Affects individuals or organisations in more than one Ward; or
 - Will have a long term (more than 5 year) or permanent effect on the Council or District
- (iii) Involves significant changes to the policy and budget framework (involves the adoption or amendment of a policy or strategy or to the budgets which the Executive has the power to adopt).

Who makes Key Decisions?

Under the Council's constitution, Key Decisions are made by:

- Cabinet Executive
- The Leader or Deputy Leader (in matters of urgency only)
- Individual officers acting under delegated powers. (it is rare for any decision delegated to an officer to be a Key Decision)

Are only Key Decisions published on the Plan?

The Council has a statutory obligation to publish Key Decisions in the Plan. However, the Council has voluntarily decided to list non-key Cabinet Executive and Council decisions as well. To clarify matters, Key Decisions will be identified on the Plan with a Yes, non-key decisions with a No.

What does the List tell me?

The List gives information about:

- Upcoming Key and Non-Key Decisions (identified by **Yes** or **No** next to them)
- Whether the decision will be made in public or private.
- When decisions are likely to be made.
- Who will make these decisions.
- Who you can contact for further information.

Who are the members of the Cabinet Executive?

The members of the Cabinet Executive and their areas of responsibility are:

• Cllr. Ben Taylor	Leader of the Council & Cabinet Executive	cldr.ben.taylor@blaby.gov.uk
• Cllr. Cheryl Cashmore	Deputy Leader and Finance, People & Transformation	cldr.cheryl.cashmore@blaby.gov.uk
• Cllr. Nick Chapman	Health, Community and Economic Development	cldr.nick.chapman@blaby.gov.uk
• Cllr. Susan Findlay	Homelessness, Housing & Community Safety	cldr.susan.findlay@blaby.gov.uk
• Cllr. Nigel Grundy	Neighbourhood Services & Assets	cldr.nigel.grundy@blaby.gov.uk
• Cllr. Mike Shirley	Planning, Strategic Growth and Environment	cldr..mike.shirley@blaby.gov.uk

What is the role of Overview and Scrutiny?

The Council's Scrutiny Commission's role is to contribute to the development of Council policies, scrutinise decisions of the Cabinet Executive and hold them to account and to consider any matter affecting Blaby District or its citizens. Dates of these meetings can be found on the Council's website.

Who do I contact, and how?

Each entry on the Plan indicates the names of the people to contact about that item. They can be contacted via the switchboard on 0116 275 0555.

Request to view Background Papers

Should you wish to request copies or extracts of any documents listed under the column entitled 'Background Papers', for items which are considered to be Key Decisions, please contact Democratic Services at, Blaby District Council, Desford Road, Narborough, Leicestershire, LE19 2EP. Please note that copies or extracts of documents which contain information of a confidential or exempt nature cannot be disclosed to the public.

Submission of Additional Documents

Additional documents which are deemed relevant to a particular Key Decision item may be submitted to the Cabinet Executive for consideration. Copies of such documents may also be requested under the same process for requesting to view Background Papers.

Confidential and Exempt Information

This list may also include items to be considered which contain confidential or exempt information, but will not disclose any detail of a confidential or exempt nature. Such items will be identified with '(Exempt)' in the report title.

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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September 2026

<u>Quarter 1 Budget Review 2026/27</u> This report provides Members with an overview of the financial performance against the revenue budget for the quarter ending 30th June 2026.	None	Cabinet Executive	14 September 2026	Yes	4 September 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Risk Management Strategy 2026-2029</u> This report provides Members with an updated Risk Management Strategy for 2026-2029.	None	Cabinet Executive	14 September 2026	No	4 September 2026 Councillor Cheryl Cashmore Sarabjit Khangura, Council Tax Income and Debt Manager	Public
<u>Quarter 1 Treasury Management Update 2026/27</u> This report provides Members with an update on the Council's treasury activities for the quarter ended 30th June 2026, and the economic factors that have affected those activities.	None	Cabinet Executive	14 September 2026	No	4 September 2026 Councillor Cheryl Cashmore Katie Hollis, Assistant Director - Finance	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Quarter 1 Capital Programme Review 2026/27</u> This report provides Members an update on expenditure against the Capital Programme for the first quarter of 2026/27.	None	Cabinet Executive Council	14 September 2026 22 September 2026	No	Cabinet Executive: 4 September 2026 Council: 11 September 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Housing Strategy 2026 - 2031</u> Updated Housing Strategy following 2021 - 2026 edition	None	Council	22 September 2026	No	11 September 2026 Councillor Susan Findlay John Crane, Housing Strategy Team Leader	Public

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Changes to the Planning Scheme of Delegation</u> That changes to the Planning Scheme of Delegation be approved due to the imposition of the National Scheme of Delegation.	None	Council	22 September 2026	No	11 September 2026 Councillor Mike Shirley, and Councillor Ben Taylor Jonathan Hodge, Assistant Director - Planning & Strategic Growth	Public
<u>Constitutional Amendments</u> Amendment to Part 11 Contract Procedure Rules	None	Council	22 September 2026	No	11 September 2026 Councillor Ben Taylor Katie Hollis, Assistant Director - Finance	Public

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November 2026

<u>Schedule of Charges 2027/28</u> This report lays out the proposed fees and charges for the financial year commencing 1st April 2027.	None	Cabinet Executive	16 November 2026	No	6 November 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Corporate Action Plan 2026/27 - Mid Year Progress Report</u> A mid year update on the progress of actions appearing in the annual corporate action plan	Yes	Cabinet Executive	16 November 2026	No	6 November 2026 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager Gemma Dennis, Assistant Director - Corporate Services Louisa Horton, Executive Director - Communities	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Quarter 2 Budget Review 2026/27</u> This report provides Members with an overview of the financial performance against the revenue budget for the quarter ending 30th September 2026.	None	Cabinet Executive	16 November 2026	No	6 November 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Quarter 2 Capital Programme Review 2026/27</u> This report provides Members and update on expenditure against the Capital Programme for the second quarter of 2026/27.	None	Cabinet Executive Council	16 November 2026 24 November 2026	No	Cabinet Executive: 6 November 2026 Council: 13 November 2026 Councillor Cheryl Cashmore Joanne Davis, Accountancy Services Manager	Public
<u>Treasury Management Mid Year Monitoring Report 2026/27</u> This report updates the Members on the treasury management activities during the second quarter of 2026/27.	None	Council	24 November 2026	No	13 November 2026 Councillor Cheryl Cashmore Katie Hollis, Assistant Director - Finance	Public

<u>Report Title</u> and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
<u>Homelessness Action Plan</u> That the Homelessness Action Plan be approved.	Housing Strategy 2026- 2031	Council	24 November 2026	No	13 November 2026 Councillor Susan Findlay Caroline Harbour, Assistant Director - Environmental Health, Housing & Community Services	Public
<u>Submission Local Plan</u> Agreement sought from Council to submit the Regulation 19 Local Plan.	Yes	Council	24 November 2026	No	13 November 2026 Councillor Mike Shirley Vicky Chapman, Development Strategy Manager	Public

Report Title and Expected Decision	Background Papers	Decision Maker	Date of Decision	Key Decision?	Report Available/ Portfolio Holder/ Contact Officer	Decision to be taken in public or private session?
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February 2027

<u>Annual Corporate Action Plan 2027/28</u> Submission of the proposed action plan for the annual period to follow from 1 April 2027 to 31 March 2028.	No	Council	23 February 2027	No	12 February 2027 Councillor Ben Taylor Gemma Dennis, Assistant Director - Corporate Services Louisa Horton, Executive Director - Communities Luke Clements, Business Systems & Information Manager	Public
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April 2027

<u>Annual Corporate Action Plan 2026/27 - Closure Report</u> A closing update of the progress made against actions listed in the plan for 2026/27.	Yes	Council	20 April 2027	No	9 April 2027 Councillor Ben Taylor Luke Clements, Business Systems & Information Manager Gemma Dennis, Assistant Director - Corporate Services Louisa Horton, Executive Director - Communities	Public
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